

Citation and Referencing (HARVARD)

What is a *Citation*?

A 'citation' is the way you tell your readers that certain material in your work came from another source.



Be consistent and precise!

Accuracy and completeness are important

Keep track of all your sources throughout your research
process

There are 2 places that you need to include your citation:

- 1. In text citation**
- 2. References List**

IN TEXT CITATION

How do you include people's ideas in your work.....

Quote: use exact words of the source with quotation marks (“ ”).

Paraphrase: restate in your own words

Summarize: condense a longer passage

In ALL cases, you must cite the sources!

Useful verbs and phrases for introducing direct quotes

- As X states/ believes/ suggests /indicates/ points out / observes/ explains/ argues/ outlines/ contradicts / proposes, “.....”.
- For example, X has argued that “.....”.
- According to X, “.....”.
- X suggests/ believes/ observes that “.....”.

Citation in the text

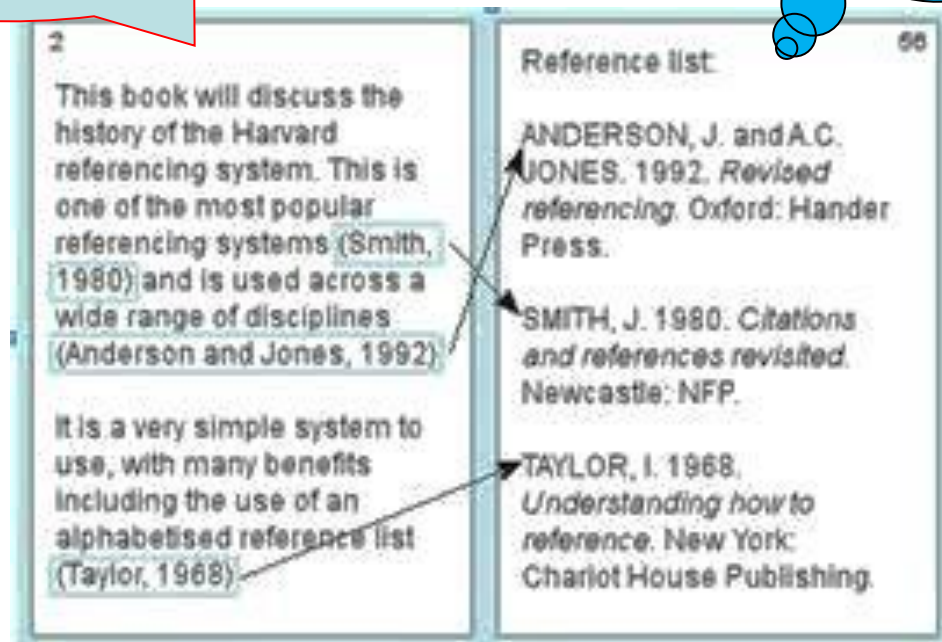
How to do it??

1. Include author's last name/surnames/family names
 - If two authors: include both last names
 - If more than three (3) authors: put “et al.” after the first author's last name/surname
2. Include year of publication
3. Put page number (if available)

Harvard Style

Citation in
the text

Complete
Reference list
at the end



Harvard Style (Examples of In Text Citation)

Example of in-text citation

Team effectiveness is largely a function of interaction processes and emergent states (Kozlowski & Ilgen, 2006; Marks, Mathieu, & Zaccaro, 2001); both are considered mechanisms linking inputs such as leadership, training, and composition to valued team outcomes (Mathieu et al., 2008).

Excerpt taken from journal article:

DeChurch, L.A. and Mesmer-Magnus, J.R. (2010).

The Cognitive Underpinnings of Effective Teamwork:

A Meta-Analysis. *Journal of Applied Psychology*, 95(1), 32-53.

Examples that you may use:

- **Kalakota and Whinston (1996)** define a security threat as a circumstance, condition, or event with the potential to cause economic hardship to data or network resources in the form of destruction, disclosure, modification of data, denial of service, and fraud, waste, and abuse.
- or
- **According to Kalakota and Whinston (1996)** a security threat as a circumstance, condition, or event with the potential to cause economic hardship to data or network resources in the form of destruction, disclosure, modification of data, denial of service, and fraud, waste, and abuse.
- or
- “A security threat as a circumstance, condition, or event with the potential to cause economic hardship to data or network resources in the form of destruction, disclosure, modification of data, denial of service, and fraud, waste, and abuse”. **(Kalakota and Whinston 1996)**

Harvard Style (Examples of In Text Citation)

References

Brooks, K 2008, *Consuming innocence: popular culture and our children*, University of Queensland Press, St Lucia, Qld.

Hoobler, JM, Wayne, SJ & Lemmon G 2009, 'Bosses' perceptions of family-work conflict and women's promotability: Glass ceiling effects', *The Academy of Management Journal*, vol. 52, no. 5, pp. 939-57.

Offord, B 2009, 'The queer(y)ing of Australian public culture discourse: Activism, rights discourse, and survival strategies', in A Sarwal & R Sarwal (eds), *Creative nation: Australian cinema and cultural studies reader*, SSS Publications, New Delhi, pp. 359-84.

Perry, L & Hunt, K 2007, *Koala numbers decreasing*, Australian Broadcasting Corporation, viewed 21 November 2009, <<http://www.abc.net.au/rural/sa/content/2006/s1935380.htm>>.

Tarlinton, R, Meers, J & Young, P 2008, 'Biology and evolution of the endogenous koala retrovirus', *Cellular and Molecular Life Sciences*, vol. 65, no. 21, pp. 3413-21, viewed 21 November 2009, <<http://proquest.umi.com>>.



Referencing at the end of your assignment

References or Bibliography – what's the difference?

- **Reference list** – a single alphabetical list by author of everything you have **specifically mentioned** in your assignment
- **Bibliography** – a list of sources you have read but ***not*** specifically mentioned in your assignment

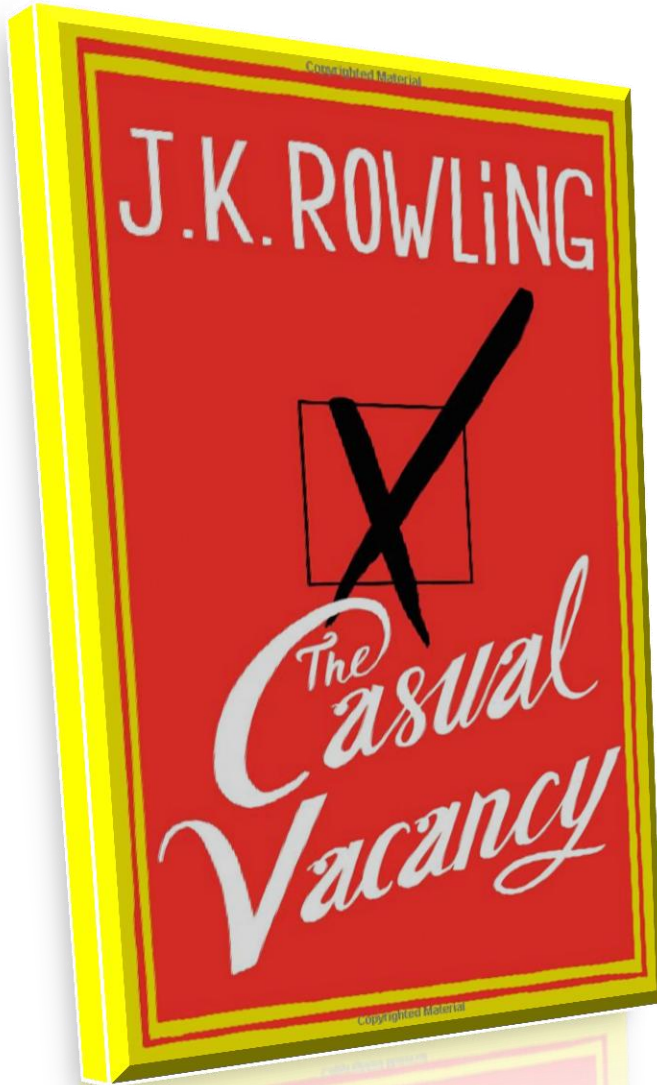


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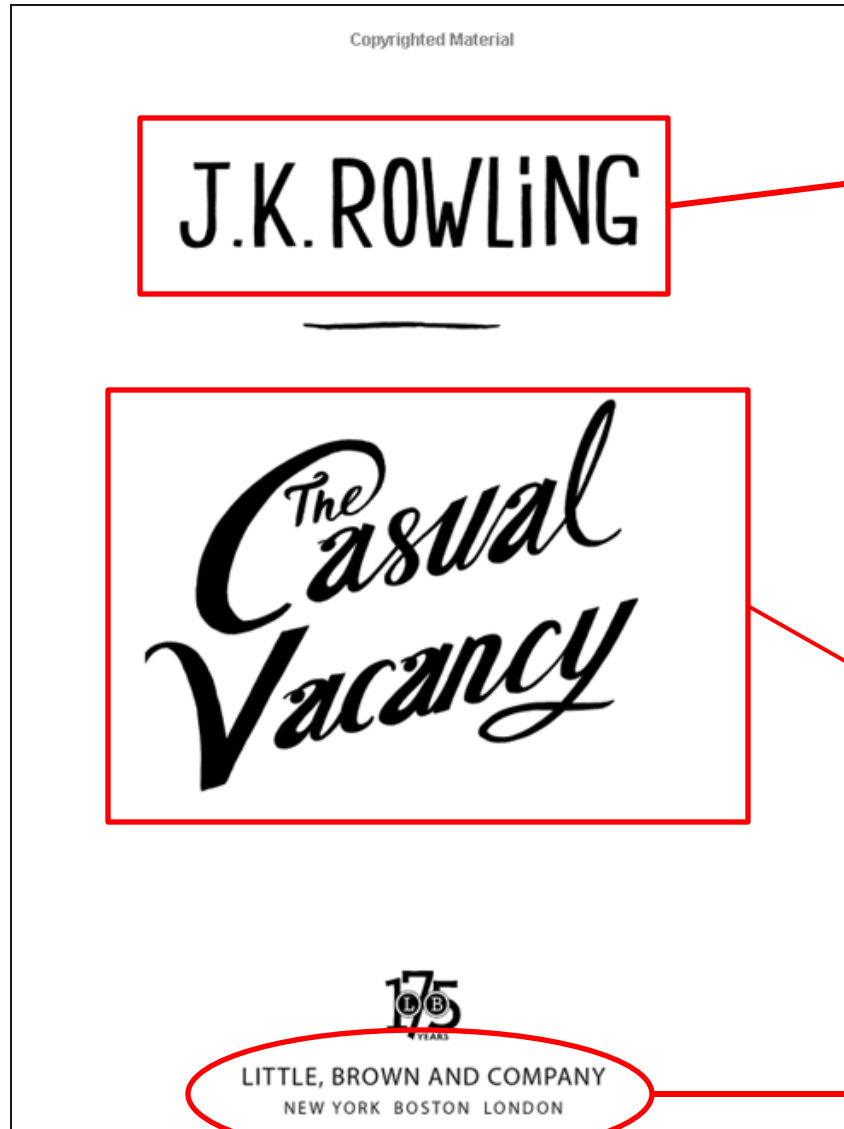


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Sample 1



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Journal of Quantitative Criminology, Vol. 18, No. 2, June 2002 (© 2002)

Name of Journal,
Volume
number(Issue/Part
number), page numbers

Growing Up Poor: Examining the Link between Persistent Childhood Poverty and Delinquency

G. Roger Jarjoura,¹ Ruth A. Triplett,² and Gregory P. Brinker³

Findings from aggregate-level and ethnographic research suggest that poverty and delinquency are related. The inability of individual-level quantitative research to demonstrate consistent evidence of this relationship, however, has been used to call into question whether poverty is indeed related to an increased propensity for delinquent involvement. This may be due to the difficulty individual-level analyses have in identifying the group most important in uncovering the relationship of poverty to delinquency—those individuals that experience persistent childhood poverty. This paper provides an assessment of the effects of both the level of exposure to poverty and its timing on delinquent involvement using fourteen years of longitudinal data for a national sample of younger adolescents. Findings indicate that exposure to poverty and the timing of such exposure are indeed related to an increased likelihood of involvement in delinquency.

KEY WORDS: delinquency; poverty; persistent poor; tobit; longitudinal data.

1. INTRODUCTION

We are currently realizing a deepening of poverty for American children, both in terms of the number of children in poverty and in the intensity of the poverty they are experiencing. In terms of the numbers of children in poverty, data shows that nearly 21% of the nation's children are from families living in poverty—about twice that of most other industrialized countries (Huston *et al.*, 1994). For 1995, that means that there are approximately 15.3 million U.S. children living in households defined as falling below the

Title of article

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Author, (must put family name/surname). (Year). Title of article.
Name of Journal, Volume number (Issue/Part number), page
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Example:

Jarjoura, G.R, et al,. (2002). Growing up poor examining the link
between persistent childhood poverty and delinquency. *Journal of
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- Author, Initials., Year. *Title of book*. Edition. (only include this if not the first edition) Place of publication (this must be a town or city, not a country): Publisher.

Reference:

- Mahathir Mohamed, Tun., 2011. *A doctor in the house: the memoirs of Tun Dr Mahathir*. Petaling Jaya, Selangor : MPH Pub.
- Redman, P., 2006. *Good essay writing: a social sciences guide*. 3rd ed. London: Open University in assoc. with Sage.

An in text reference for the above examples would read:

- In Malaysia, Opposition candidates can win, and be successful enough to gain control of state governments... (Mahathir, 2011)
- Leading social scientists such as Redman (2006) have noted ...

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