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ACQUISITIONS REQUEST FORM: BOOKS AND MEDIA RESOURCES

FOR LIBRARY USE	Ξ
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SECTION A : NOTES FOR REQUESTOR										
Staff to obtain Dean/Principal/HOD approval via email before submission Postgraduate students to obtain Supervisor's recommendation via email before submission Fill in the names of lecturers in the Remark column for whom the Teaching Resources are requested					Wherever available e-format of the title will be purchased Library needs minimum 3 months (90 days) for obtaining titles subject to availability of stock in Singapore					
			SECTION B : T	O BE FILLED BY	THE REQUESTO	R (All	fields are m	andatory))	
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